

क.रा.बी.नि.
आदर्श अस्पताल
बसईदारापुर, रिंग रोड, नई दिल्ली- 110015



ESIC
Model Hospital

Basaidarapur, Ring Road, New Delhi – 15

SWACHHTA ACTION REPORT

July 2021 to September 2021

As per the circular from Head Quarter Office D-13/11/SwachhtaPakhwada/2017-Gen. in the connection, the quarterly report of the activities undertaken by the hospital is as follows :

- To make this Swachhta event a success, time to time exhaustive rounds taken by all senior officials including Medical Superintendent, AMS(H) & DD(G) to ensure that Swachhta Abhiyan is seriously followed and adhered to .
- Exhaustive hospital rounds are taken on daily basis to receive complaints/ issues regarding cleanliness
- Patient education programme are frequently carried out in wards and OPD areas to maintain better hygiene of surrounding and also aware about Covid - 19 Protocols.
- Intensive cleaning drive is carried out many times in various locations and staff other than housekeeping also joined hands to support the cleaning drive.
- Signages like Use dustbin do not spit and smoke etc. are displayed at various location inside hospital premises to keep the surrounding clean.
- Dustbins were also kept at all possible locations to avoid dumping of garbage here and there.
- Housekeeping as well as security staffs are continuously trained to make the patients /attendants understand the importance of keeping the hospital clean.
- Simultaneously we followed the **Covid Protocol** while performing cleaning activities and educated people about **Covid Safety Protocol**.

Activities undertaken in the month of July- 2021

S.No.	Tasks /Activities undertaken	Department concerned
1	Proper repair and renovation of toilets wherever it has required.	ARM agency
2	Placing of dustbin at all suitable locations as well as arrangement for safe disposal of garbage.	House Keeping
3	Cleanliness of all corners prone to spitting.	House Keeping
4	Proper cleaning of courtyards, corridors, stairs, lift arena, wash rooms, all offices and rooms.	House Keeping
5	Taking care of plants & trees to improve ambience.	ARM agency
6	Proper light fitting ensured in all buildings.	ARM agency
7	Pest control activities got it done in all locations.	ARM agency
8	Repair and white wash in required locations.	ARM agency

Activities undertaken in the month of August – 2021

S.No.	Task / Activities to be undertaken	Department concerned
1	Bio Medical Waste training conducted for Doctors, Nursing Staff, Paramedical and house keeping	BMWM Nodal Officer
2	Cleaning drive for Outer ambience was conducted to improve cleanliness.	House Keeping
3	Sprinkling of diesel and chemical, wherever we found the water logging and waste material to prevent Mosquitoes breeding.	ARM Agency/ Care Taker
4	Regular pest control and Sanitization held in premises	House Keeping
5	Cleaning/ servicing of all electric and electronic items including fans, photocopiers machines, computers, printer etc.	ARM Agency
6	Placing plants at different locations.	ARM Agency
7	Conducted the special Toilet Cleaningdrive in all wards, OPDs, OTs & ICUs.	House Keeping
8	Conducted special awareness drive regarding Covid -19 Safety Protocol among our House Keeping and Security Personnel	Administration
9	Special Cleaning driveto clean all water cooler areas.	House keeping

Activities undertaken by the hospital in the month of September- 2021

S. No.	Tasks /Activities undertaken	Department concerned
1	Exhaustive round of M.S. /DD(G)/ Care Taker with J.E (civil & Electrical) taken to review the improvement.	Administration
2	Fogging and Pest control activities carried on all over premises.	Care Taker / ARM
3	Placing dustbins at all required locations.	House Keeping
4	Proper cleaning of courtyards , corridors and rooms	House Keeping
5	Cleaning of all septic tank and reparation of connecting drains	ARM agency
6	Painting and insulation of AHU Pipes and Ducts. Cleaning of Diffusers and AC ducts cover.	HVAC Carrier agency
7	Sprinkling of diesel and chemical, wherever we found the water logging and waste material to prevent Mosquitoes breeding.	ARM agency
8	Regular activity for pest control and Sanitization held inside all lifts and staircase.	House Keeping

Summary of the quarterly activities

Continuous cleaning activity is being carried out by the house keeping department to ensure that hospital premises remains clean all the time .They also keep requesting the patients/ attendants to use the dustbins and avoid throwing garbage elsewhere also avoid spitting (Signage's are already provided on various locations like USE ME dustbin , No Spitting , No Smoking etc).

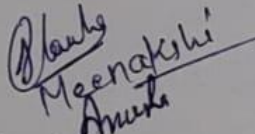
To celebrate 75th anniversary of Independence, "Azadi Ka Amrit Mahotsav" we conducted intensive cleaning drive to maintain and improve cleanliness.

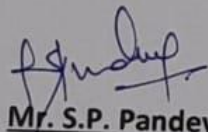
All the corners of the hospital premises were cleaned thoroughly and washing was carried out of all over area.

Fogging were carried out in all over the premises to protect from pest and insects.


We followed all Covid Safety Protocol While performing all activities by House Keeping, ARM Agency, Security Personal & Staff members etc. IPs were also sensitized to follow Covid guidelines.

The photographs of the various activities undertaken by the hospital are attached.


Hospital Managers:


Mr. S.P. Pandey

Dy. Director (General)


Dr. Deepika Govil

Medical Superintendent

PHOTOGRAPHS

“A clean India is the noblest service we can do for the nation and its citizens, so let’s come together to keep the cleanliness mission alive in our heart to change age old attitudes towards hygiene“

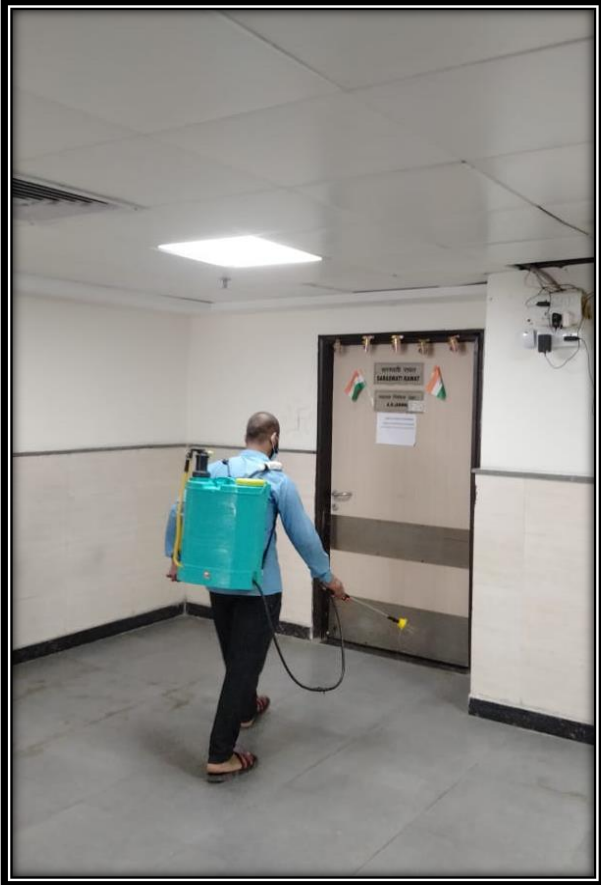


SWACHHTADRIVE IN OUTER AMBIENCE





REGULAR PEST CONTROL AND SANITIZATION IN VARIOUS LOCATIONS AND LIFTS AREA



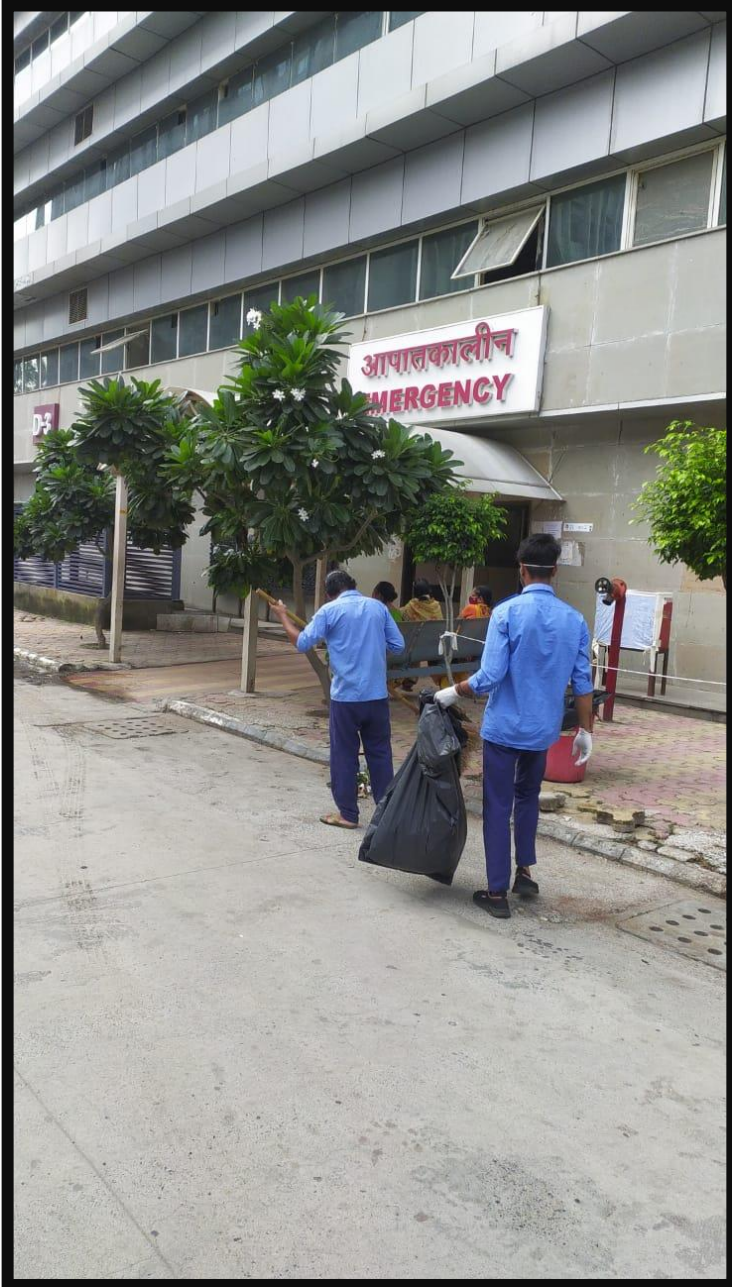
PAINT WORK IN THOSE AREAS WHERE PAINTING REQUIRED



INNER AMBIENCE TREE PLANTATION



OUTER AMBIENCE CLEANING DRIVE



Placing of dustbin at all suitable locations as well as arrangement for safe disposal of garbage.

Dustbin were Placed In all the suitable locations and existing dustbin which were broken were replaced with new ones. _



Fogging in various locations.



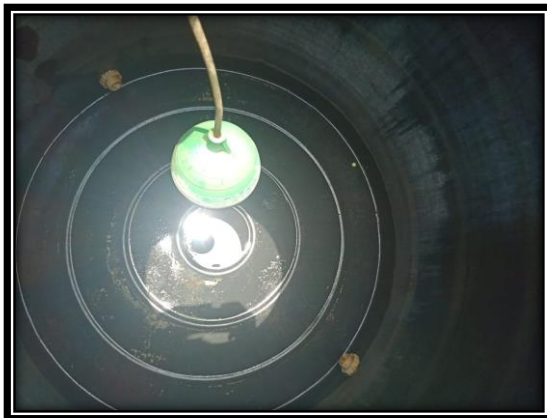
Cleaning of all over head water tank and water cooler /RO etc.



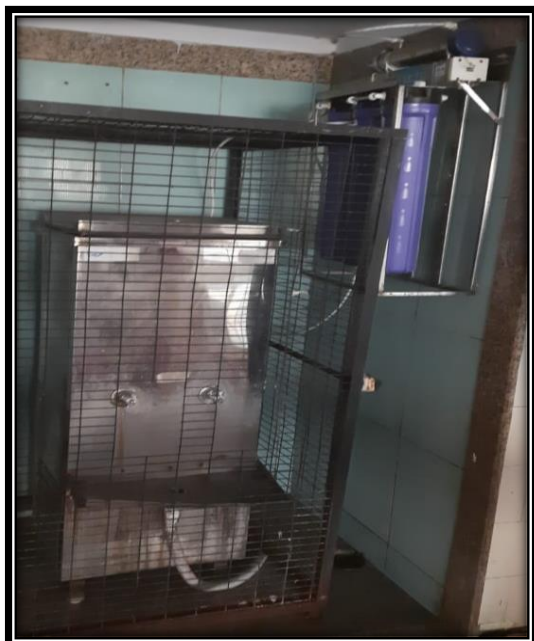
Water Tank -1



Water Cooler



Water Tank -2



Water Cooler -2



Water Tank -4

Conducted special awareness drive regarding Covid -19 Safety Protocol, among our House Keeping and Security Personnel .



SECURITY PERSONNEL



HOUSE KEEPING STAFF

Setting Up Permanent mechanism through new programs and schemes for sustainability of Swachhta, In addition to cleanliness drivers during the Pakhwada.

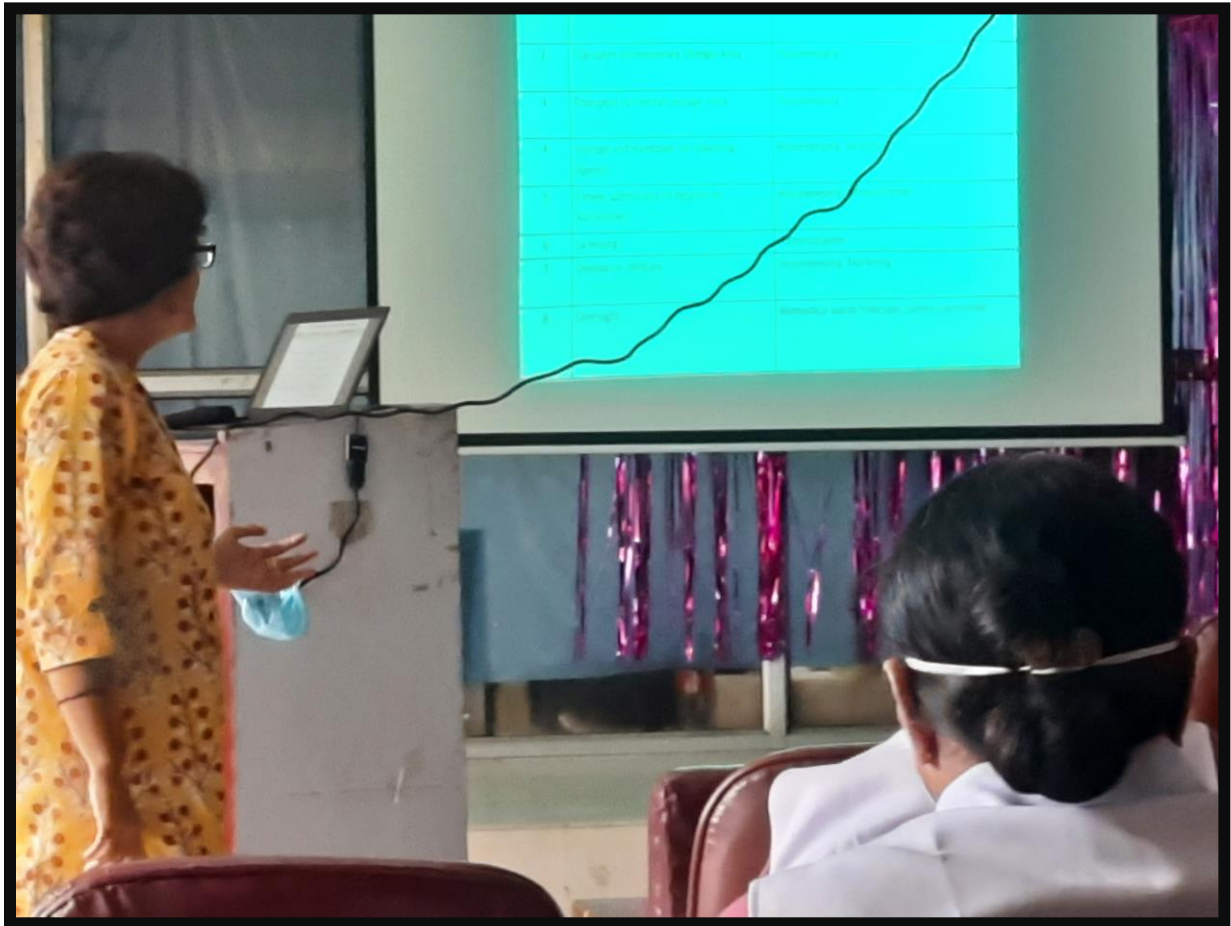
- Feedback is being regularly collected from inpatients/IPs and action being taken on the feedback shared to improve the cleanliness and sustain Swachhta.
- SUPPORT MECHANISM TO SUSTAIN SWCHHTA PERMANENT: we paste Signages, posters, in all over places in our premises to create awareness.



PLANT CARE DONE BY OUR GARDNER



BIO MEDICINE WATSE TRAINING SESSIONS



HOUSE KEEPING BMW TEACHING SESSION

