



कर्मचारी राज्य बीमा निगम
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour & Employment, Govt. Of India)
(चिकित्सा प्रशासन शाखा)



क. रा. बी. नि. आदर्श अस्पताल. भारत नगर लुधियाना - 141001
ESIC MODEL HOSPITAL, BHARAT NAGAR, LUDHIANA - 141001
 आई एस ओ 9001:2015 प्रमाणित/ ISO 9001:2015 QMS Certified
 दूरभाष / Phone : 0161-2772435 | ईमेल / Email : ms-ludhiana@esic.nic.in
 वेबसाइट / website: www.esichospitals.gov.in
(Medical Admin. Branch)

अनौपचारिक टिप्पणी / U.O. NOTE

चिकित्सा प्रशासन शाखा / MEDICAL ADMINISTRATION BRANCH

Subject: Regarding ESIC fortnight 24.02.2025 से 10.03.2025 तक की जाने वाली गतिविधियों के संबंध में.

In reference to subject cited above, below given department is requested to kindly make arrangements for ESIC Fortnight from 24.02.2025 to 10.03.2025.

Date	Activities	Concerned Offices	Departments
24.02.2025	Seminars/Awareness Camps, Public Health Awareness/Health Talks/Basic Life Support Education Camps	R . O s / S . R . O s to hold Seminar / Awareness Camps in coordination with Employers' Association / Trade Unions, etc. All ESIC Medical Colleges and Hospitals(MCHs), ESIC/ESIS Hospitals and Dispensaries will hold Public Health Awareness/Health Talks/Basic Life Support Education Camps in industrial Clusters	1. General Branch to arrange illumination, Rangoli near lift & Banner of ESIC Day at Entry and Main Gate during the ESIC fortnight from 23.02.2025 (Night) to 10.03.2025 (Night) 2. Inauguration of NCT 3. Anaesthesia Dept, kindly arrange BLS Camps to all wards + Emergency 4. SRO to convey the industrial clusters for Health Checkup camp after that Medical Team will attend the Health Check up Camp
25.02.2025	Cleanliness drive	All Regional Offices, Sub-Regional Offices, ESIC MCHs and ESIC Hospitals to identify areas and undertake cleanliness drive	A cleanliness drive campaign may be done in Administration and Medical Store
27.02.2025	Suvidha Samagam' alongwith 'Nidhi Aapke Nikat2.0' of EPFO, Health check-up camps	All Regional Offices, Sub-Regional Offices, Branch Offices to collaborate with EPFO Offices of respective areas and hold 'Suvidha Samagam' alongwith 'Nidhi Aapke Nikat2.0' of EPFO.	1. Bone Density Test@ Ortho department
28.02.2025	Preventive Health check-up camps/ Health Screening Camps	All ESIC MCHs and ESIC/ESIS Hospital in coordination with Regional Offices, Sub- Regional Offices, Branch Offices will hold Preventive Health check-up camps/Health screening camps at Industrial Clusters. This may be also utilized for creating awareness about ESI Scheme and its benefits	1. SRO to convey the industrial clusters for Health Checkup camp after that RBS + Blood Pressure + HB + Anaemia + Weight test to be done by Medical Team 2. Blood Donation camp to be arranged by Dr. Manu Goel, IMO



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03.03.2025	YOGA & AYUSH CAMPS	All ESIC MCHs and ESIC/ESIS Hospitals will hold Yoga & Ayush Camps in the areas having higher concentration of workers/big employers. Regional Offices/Sub-Regional Office will identify such areas having higher concentration of workers/ big E-13/14/01/2025-PR I/2184236/2025 employers in-coordination with Hospital	SRO to convey the industrial clusters after that Health Talks by YOGA, Homeopathy & AYUSH department will be done.
04.03.2025	Preventive Health check-up camps/ Health Screening Camps	All ESIC MCHs and ESIC/ESIS Hospital in coordination with Regional Offices, Sub- Regional Offices, Branch Offices will hold Preventive Health check-up camps / Health screening camps at Industrial Clusters	SRO to convey the industrial clusters for Preventive Health check-up camps/ Health Screening Camps
05.03.2025	Suvidha Samagam	All Regional Offices, Sub-Regional Offices, ESIC MCHs, ESIC/ESIS Hospitals, and Dispensaries will hold 'Suvidha Samagam' to redress the grievances of Insured Workers/their family members and employers.	1. Suvidha Samagam @ ENT Department 2. Eye Vision Camp
06.03.2025	Special drive on making all the equipment functional, which have been procured recently	All ESIC MCHs and ESIC/ESIS Hospitals will conduct Special Drive on making all the equipment functional and maximize in-house facilities / treatment / test thereby reducing the referrals.	General Branch & Medical Store is instructed to conduct a Special drive on make all the equipment functional and maximize in-house facilities / treatment / test thereby reducing the referrals.
07.03.2025	Health Exhibition / Health Melas, Competition /Quiz, Nukkad Natak	All ESIC MCHs and ESIC/ESIS Hospitals in coordination with Field Offices will hold Health Exhibition/Health Melas & Nukkad Natak at Industrial Clusters for creating awareness on ESI Scheme	1. Dr. Manu Goel & ANS Incharge Smt. Bimla, kindly coordinate with HIV Team, Nursing officers & Nursing student to arrange Health Exhibition / Health Melas, Nukkad Natak 2. Dr. Shivani Sharma to arrange Competition / Quiz for Housekeeping Staff. 3. General Branch to arrange gifts for quiz contest.



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24.02.2025 to 09.03.2025	Clearance of pending bills/claims of Insured Workers/ Dependents and Channel Partners	All Regional Offices, Sub-Regional Offices, ESIC MCHs and ESIC/ESIS Hospitals will run Special Drive to clear the pending bills/claims of Insured workers/ dependents and Channel Partners (Tie-up Hospitals, Service Providers, etc.)	General Branch / SST Cell / Cash Branch / Finance Branch / Medical Store is instructed to clear the pending bills/claims of Insured Workers/ Dependents and Channel Partners (Tie-up Hospitals, Service Providers, etc.). Finance branch is instructed to give report of payments on daily basis upto 09.03.2025.
10.03.2025	Observance of Concluding Day of ESIC/ Special Services Fortnight	All Regional Offices, Sub-Regional Offices, ESIC MCHs and ESIC/ESIS Hospitals to observe the Concluding Day of ESIC 'Special Services Fortnight', by focusing on clearance of pendency (if any) of all due payments to the Insured Persons and / or beneficiaries	1. General branch is instructed to arrange closing ceremony at conference hall with refreshments. 2. Dr. Gurvir Kaur (IMO) will hold the ceremony as 'Special Services Fortnight', by focusing on clearance of pendency (if any) of all due payments to the Insured Persons and / or beneficiaries

Health Talks

25.02.2025	❖ Health talk in Surgery department on Carcinoma breast - self assessment
27.02.2025	❖ Health talk in Ortho department (topic- backache) along with demonstration of Yoga
28.02.2025	❖ Health talk by Homeopathy department - Role of homeopathy in Fatty liver
03.03.2025	❖ Health talk by ENT and Dental department on Tobacco and it's side effects
04.03.2025	❖ Health talk by medicine department on Stroke causes ❖ Prevention Health check up camp in Chest OPD
05.03.2025	❖ Health talk and quiz competition in Paediatrics department
06.03.2025	❖ Health talk by Ayurveda department on Role of Ayurveda in Diabetes
07.03.2025	❖ Health talk by Gynae department on Nutrition in pregnancy

Health Check up Team – Dr. Sheenam Sood / Dr. Aditti Nanda

Sh. Sandeep Kumar (Pharmacist)

ANS Incharge, kindly nominated one Nursing Officer & one Nursing Orderly for every medical camp

Dr. Rachpal Singh
 Nodal Officer (ESIC Fortnight)