



No:-A-33/13/05/2021-E.I

Date:09.06.2023

**Office Order No. 85 of 2023**

Competent Authority has ordered the promotion of following Personal Assistant/ Private Secretary (Adhoc) to the post of Private Secretary against the vacancy year 2016-17 to 2021 in level-8 of Pay Matrix [Rs. 47,600-1,51,100/-] on regular basis, on the recommendations of DPC meeting held on 27.03.2023 in UPSC:

Sl. No.	Name of the Officer S/Shri/Ms.	Category	Designation	Place of Posting
1.	Anjana Sahdev		Private Secretary (Adhoc)	RO Delhi
2.	Meena Verma		Private Secretary (Adhoc)	RO Faridabad
3.	Rakhi Bhardwaj		Private Secretary (Adhoc)	D(M)D
4.	A.M. Soman		Personal Assistant	ESICH Bibvewadi
5.	Arun Kumar Santra		Private Secretary (Adhoc)	RO Kolkata
6.	Rajesh Kr. Ghosh		Private Secretary (Adhoc)	SSMC Kolkata
7.	Manash Dutta		Personal Assistant	SSMC Kolkata
8.	Subrata Dey		Personal Assistant	RO Kolkata
9.	Avijit Paul		Personal Assistant	RO Kolkata
10.	Sanjay Kumar Ghosh		Personal Assistant	SRO Barrackpore
11.	Nina Thampan		Private Secretary (Adhoc)	ESICH Udyog Mandal Kerala
12.	Ajitha Thulasidas		Private Secretary (Adhoc)	RO Thrissur
13.	S. Latha		Private Secretary (Adhoc)	SRO Bommasandra
14.	V. R. Rajlaxmi		Private Secretary (Adhoc)	VRS w.e.f. 03.04.2023 (A.N.)
15.	Sumeeta Kapoor		Private Secretary (Adhoc)	Hqrs.
16.	Shashi Khera	SC	Private Secretary (Adhoc)	D(M)D
17.	Nirenjan Prakash Joshi		Private Secretary (Adhoc)	Hqrs.
18.	K. Rajesh Kumar		Personal Assistant	SRO Visakhapatnam
19.	Lata Shah		Personal Assistant	Hqrs.
20.	B. Vijayalakshmi		Private Secretary (Adhoc)	SRO Coimbatore
21.	S. Surender Kumar		Private Secretary (Adhoc)	RO Odisha

Regular promotion in respect of officers mentioned at Sl. No. 1, 2, 3, 5, 6, 11, 12, 13, 14, 15, 16, 17, 20 & 21 will take effect from 27.03.2023. However, the regular promotion in respect of remaining officers will take effect from the date of their assumption of charge to the promoted post.

Their pay on promotion will be fixed in level-8 of Pay Matrix [Rs. 47,600-1,51,100/-]. They may exercise their option for fixation of pay as per the provisions of FR(22)(I)(a)(1) within one month from the date of issue of this Order/ from the date of promotion.

Aforesaid officers (excluding Sl. No. 14) will remain on probation for a period of two years from the date of their regular promotion in terms of Regulation 5 of the ESIC (Staff and Conditions of Service) Regulation, 1959.

Above officers (excluding Sl. No. 14) for the time being are promoted at the same place and transfer / posting order will be issued in due course, as per existing transfer policy.

Regular promotion of the aforesaid officers shall be subject to further orders that may be passed by the Hon'ble Supreme Court in the case of Jarnail Singh & Ors. (Civil Appeal No. 629 of 2022 arising out of SLP(C) No. 30621/2011) as conveyed by the DoP&T vide OM No. 36012/16/2019-Estt. (Res.) dated 12.04.2022.

Charge report(s) of the officers may be sent to all concerned.

*Nishant Kumar*  
**(Nishant Kumar)**  
**Deputy Director (DPC Cell)**

To,

1. Officers concerned through their Controlling Officers.
2. PPS/ PS to DG/FC/CVO, ESIC, Headquarters, New Delhi.
3. PPS/PS to all Divisional Heads, Headquarters, New Delhi
4. Insurance Commissioner (NTA), Hqrs., New Delhi
5. The Secretary (AP-2), UPSC w.r.t. their letter No. F. No.1/39(1)/2022-AP.2 dated 27.03.2023.
6. All Additional Commissioners & Regional Directors/ Regional Directors/ Deputy Director (I/C)/ Joint Director, Estt. - I, II & V, Headquarters, New Delhi
7. Directorate (M) Noida/ Directorate (M) Delhi/ Zonal Training Institutes.
8. All Medical Superintendents of ESIC Hospitals & ESIC Model Hospitals
9. All Deans of Medical Colleges/ PGIMSR/ Dental Colleges/ Nursing Colleges.
10. Director/Joint Director, Zonal Vigilance/ Concerned Finance & Accounts Divisions.
11. Joint Director (OL), Headquarters/R.O., Delhi/ Tamilnadu.
12. Deputy Director(OL), Headquarters/RO, Maharashtra/Punjab/West Bengal/Tamilnadu.
13. Website Content Manager for uploading the order on the website of ESIC.
14. Hindi Branch/ Guard File/ Spare Copies.

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