



**मुख्यालय/ HEADQUARTERS**  
**कर्मचारी राज्य बीमा निगम**  
 (श्रम एवं रोजगार मंत्रालय, भारत सरकार)  
**EMPLOYEES' STATE INSURANCE CORPORATION**  
 (Ministry of Labour & Employment, Govt. of India)



**स्थापना शाखा – 1/ ESTABLISHMENT BRANCH - 1**  
**पंचदीप भवन, सी. आई. जी. मार्ग, नई दिल्ली-110 002**  
**PANCHDEEP BHAWAN, CIG MARG, NEW DELHI - 110 002**  
**Website: esic.nic.in/ esic.in**

**No. A-33/13/02/2023-E.I**

**Dated: 09-05-2024**

## **OFFICE ORDER NO. 79 OF 2024**

Competent Authority has ordered *in situ* promotion of the following Senior Translation Officers to the post of Assistant Director (Official Language) in Level – 10 (Rs. 56,100 – 1,77,500/-) of pay matrix on regular basis on the recommendations of DPC conducted by UPSC on 07.02.2024 for the vacancy year 2021, 2022 & 2023:-

Sl. No.	Name of the Officer (S/Sh./Smt.)	Present place of posting
1.	Seeba Anil Kumar	SRO, Kollam
2.	Kamal Ram Prajapat	SRO, Pune
3.	Shradha Verma	RO, Karnataka
4.	Anwar Ali	RO, Himachal Pradesh

The regular promotion of aforesaid Officers will take effect from the date of assumption of charge to the promoted post and their pay on regular promotion will be fixed in Level-10(Rs. 56,100–1,77,500/-) of pay matrix as per the provisions of FR22(I)(a)(1). Officers concerned shall exercise their option for fixation within one month from the date of promotion.

Aforesaid Officers for the time being are promoted at the same place and transfer/posting orders will be issued in due course.

Seniority of the aforesaid Officers will be fixed as per their position in the recommended panel of the DPC/UPSC.

Charge report(s) of the aforesaid Officers may be sent to all concerned in the due course with a copy to dpc-e1hq@esic.nic.in.

**(Anurag Saxena)**  
**Assistant Director**

To,

1. The Officers concerned through their Controlling Officers.
2. PPS/PS to all Divisional Heads, Headquarters.
3. Insurance Commissioner (NTA), Dwarka with request to convene Level 'B' training in r/o aforesaid Officers which is mandatory as per provisions of RR for the post of Assistant Director (Official Language) notified on 28.07.2018.
4. The Secretary (AP-2), UPSC w.r.t. their letter No. F. No. 1/39(3)/2023-AP.2 dated 07/08.02.2024.
5. All Additional Commissioners & Regional Directors/ Regional Directors/ Director (I/c)/Deputy Director (I/c)/Additional Commissioner Estt. Branch -V, Headquarters
6. Directorate (M)Delhi/Directorate (M)Noida.
7. All Medical Superintendents of ESIC Hospitals/ESIC Model Hospitals.
8. All Deans of ESIC PGIMSR/Medical College/Dental College/ Nursing College.

9. Director/ Joint Director, Zonal Vigilance / Concerned Finance & Accounts Divisions
10. Website Content Manager for uploading the order on the website of ESIC.
11. Hindi Cell for Hindi translation/ Librarian/ Guard File/Personal File/Spare Copies.

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