



क.रा.बी.नि.
ESIC

कामगार राज्य विमा महामंडळ

(कामगार आणि रोजगार मंत्रालय, भारत सरकार)

कर्मचारी राज्य बीमा निगम

(श्रम एवं रोजगार मंत्रालय, भारत सरकार)

EMPLOYEES' STATE INSURANCE CORPORATION

(Ministry of Labour & Employment, Govt. of India)



सत्यमेव जयते

क्षेत्रीय कार्यालय मुंबई /क्षेत्रीय कार्यालय मुंबई/Regional Office
Mumbai

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No.: 31-A-33/16/HC-Astt. /2019/Estt.II

Date:31.12.2025

कार्यालय आदेश संख्या: 351(प्र)2025 / OFFICE ORDER NO.351(A) OF 2025

The Regional Director (I/c), on recommendation of the Departmental Promotion Committee meeting held on 31/12/2025 for vacancy year 2025 has approved the promotion of the following officials from the cadre of Upper Division Clerk (UDC) to the cadre of Assistant/ Head Clerk on regular basis in Level – 6 of Pay Matrix of Part A of the Schedule of the CCS (RP) Rules, 2016.

Sr. No.	Name of the officials (Sh/ Ms)	Empl. ID	Empl. cat.	Recommended cat.	Present place of posting	Ordered place of posting
VACANCY YEAR 2025						
1	Manish Kumar s/o Prasad Singh	172120	UR	UR	RO Mumbai	RO Mumbai
2	Mukesh Kumar s/o Shambhu Poddar	171780	UR	UR	SRO Marol	SRO Marol
3	Abhijeet Kumar s/o Ashok Kumar	171793	UR	UR	RO Mumbai	RO Mumbai
4	Rajesh Kumar s/o Girdhari Sharma	172221	UR	UR	SRO Pune	SRO Pune
5	Priyaranjan Kumar Pandey s/o Binod Shankar Pandey	172104	UR	UR	RO Mumbai	RO Mumbai
6	Minakshi s/o Naval Kishore Prasad	172716	UR	UR	SRO Pune	SRO Pune
7	Dharrao Sujit Ramdas	171498	UR	UR	SRO Nashik	SRO Nashik
8	Dharmendra Kumar s/o Prakash Mandal	172378	OBC	UR	SRO Pune	SRO Pune
9	Aashish Kumar Lal s/o Dinesh Kumar Lal	175177	UR	UR	RO Mumbai	RO Mumbai
10	Md Azam Ansari s/o Md Mustaqueem Ansari	172561	OBC	UR	SRO Pune	SRO Pune
11	Vijay Kumar s/o Ramlakhan Prasad	172127	OBC	UR	RO Mumbai	RO Mumbai
12	Arvind Kumar s/o Laxman Kumar	172588	OBC	UR	SRO Pune	SRO Pune
13	Pawan Kumar s/o Shiv Kumar gupta	171773	OBC	UR	SRO Marol	SRO Marol
14	Raman Kumar Singh s/o Rajeshwar Prasad Singh	175286	UR	UR	ESIMH Andheri	ESIMH Andheri
15	Pratik Dharmendra Meshram	183292	SC	SC	SRO Nagpur	SRO Thane

16	Avinash Eknath Gedam	183281	SC	SC	SRO Nagpur	RO Mumbai
17	Prajakta Krishnat Mahapure	183793	SC	SC	ESIH Kolhapur	ESIH Kolhapur
18	Priya Milind Ramteke	182956	SC	SC	SRO Nagpur	RO Mumbai
19	Kranti Shankarrao Waghmare	183371	SC	SC	SRO Aurangabad	SRO Marol
20	Girish Manohar Nayak	182928	UR-PH (SLD) [Cat-d&e]	UR PwBD	SRO Marol	SRO Marol
21	Yashwant Kumar	173181	OBC	UR	SRO Marol	SRO Marol
22	Abinash Kumar	172099	OBC	UR	RO Mumbai	RO Mumbai
23	Shiva Nand Singh s/o Ramnath Singh	172710	OBC	UR	SRO Pune	SRO Pune
24	Manish Kumar s/o Trivani Prasad	175068	UR	UR	SRO Thane	SRO Thane
25	Manoj Kumar s/o Jhagru Prasad Singh	171788	OBC	UR	SRO Marol	SRO Marol
26	Vivek Kumar s/o Shatrughn Singh	174990	UR	UR	ESIH Bibwevadi	ESIH Bibwevadi

1. The Promotion of all the officials above will take effect from the date on which they assume charge of Assistant, provided they accept the promotion and join at present place of posting place of posting and thereafter join at ordered place of posting.
2. Once Regular promotion is accepted, the same will not be permitted to be withdrawn in any condition on change of place of posting.
3. Any officials officiating as Adhoc Assistants refuses/declines Regular promotion, the ad-hoc promotion shall also be cancelled. Further, it will also be construed as misconduct and departmental action will be taken against them.
4. The promotion and posting of the officials at Sr. No. 15, 16, 18 & 19 is ordered in public interest and they are entitled for TA/DA and Joining Time as per rules.
5. The promotees shall exercise their option for fixation of pay within one month from the date of promotion as per the saving clause under FR 22(I)(a)(1) and option once exercised will be final.
6. The declaration by the officials regarding the acceptance or refusal of the promotion offered shall be communicated by the official concerned **31/12/2025** (format attached). In the absence of any communication, it will be presumed that they have not accepted the promotion and no correspondence in future will be entertained in this matter.
7. The regular promotion has been made subject to the terms and conditions of service as applicable to the similar class of employees as laid down in the ESI Corporation (staff and conditions of service) Regulations, 2023 as amended from time to time.
8. The inter-se seniority of the officials shall be determined according to the relevant Rules, in due course.
9. The official declining regular promotion will not be considered for regular promotion for a period of one year and will also be passed over to his/her junior(s), resulting in loss his/ her of seniority, as per rules. Moreover, the financial upgradation under MACP scheme of such official shall also be deferred to the extent of period of debarment due to the refusal.
10. The custodian of the Service Book shall make necessary entry/ record in the Service Book regarding acceptance/ refusal of such promotion.
11. This promotion order is subject to provisions as contained in GOI, DOPT, OM No. 36012/45/2005-Estt (Res.) dated 10/08/2010, OM No. 36012/11/2016-Estt.(Res.) dated 30/09/2016 and OM No. 36012/11/2016-Estt(Res.-I)(Pt.-II) dated 15/06/2018 and further orders which may be passed by the Hon'ble Supreme Court.
12. Necessary relieving and joining report may be submitted to all concerned immediately.
13. Hindi version will follow.


 (दिनेश सोनकुसरे /Dinesh Sonkusare)
 (उप निदेशक (प्रशासन)/Dy. Director (Admn.))

Copy to:

1. संबंधित कर्मचारी/सभी शाखाएँ/शाखा अधिकारी/शाखा प्रबंधक, क्षेत्रीय कार्यालय मुंबई। Concerned persons / All Branches / Branch Officers / Branch Managers, R.O. Mumbai.
2. चिकित्सा अधीक्षक , क.रा.बी. निगम अस्पताल अंधेरी, कोल्हापूर, बिबवेवाडी, The Medical Superintendent, ESICMH Andheri/ESICH Kolhapur/Bibvewadi/
3. डीन , PGIMSR & Medical College अंधेरी / The Dean, PGIMSR Andheri.
4. संयुक्त निदेशक , उप क्षेत्रीय कार्यालय नागपुर , मरोल , ठाणे , पुणे , नाशिक , औरंगाबाद /Jt. Director (I/c), SRO Nagpur/Marol/ Thane/Pune /Nasik/ Aurangabad.
5. क्षेत्रीय निदेशक (प्रभारी), क्षेत्रीय कार्यालय, महाराष्ट्र के वैयक्तिक सचिव /P.S. to RD(I/c), RO Maharashtra.
6. उप निदेशक (सतर्कता)/(प्रशिक्षण)The Dy. Director. (Vig.) / (Trg.)
7. महासचिव, ईएसआईसी अधिकारी संघ, क्षेत्रीय कार्यालय मुंबई। The General Secretary, ESIC Officers' Association, RO Mumbai.
8. Secretary, Esic Employees' Co-op. Credit Socity, Mumbai / सचिव, क.रा.बी. निगम, कर्मचारी सहकारी संस्था मुंबई.
9. महासचिव, ईएसआईसी कर्मचारी संघ, मुंबई। The General Secretary, ESIC Employees' Union, Mumbai.
10. सचिव, ईएसआईसी एससी/एसटी/ओबीसी कर्मचारी एवं अधिकारी कल्याण संघ, मुंबई। The Secretary, ESIC SC/ST/OBC Employees' & Officers' Welfare Association, Mumbai.
11. कार्यालय ज्ञापन/व्यक्तिगत फाइल।O.O. File/ Personal file.
12. आईसीटी शाखा, क्षेत्रीय कार्यालय मुंबई, ईएसआईसी वेबसाइट पर अपलोड करने के लिए। ICT Branch, RO Mumbai, to upload on ESIC website.

